

19th International System Safety Conference System Safety Society General Session Meeting Minutes

Wednesday, 12 September 2001

Clif Ericson opened the meeting with an introduction of himself and members in attendance introduced themselves. Mr. Ericson then presented the agenda for the meeting and the SSS Annual Report ([see Attachment 1](#)).

Treasurer Report – Bill Pottratz

The report of the treasurer is at [Attachment 2](#).

Executive Council Minutes

The voting results of the executive council were presented and are at [Attachment 3](#).

DIRECTOR REPORTS

Member Services – Barry Hendrix

Mr. Hendrix's presentation is at [Attachment 4](#).

Publicity and Media – Josh McNeil

Mr. McNeil presented plans and current layout of the web page.

Government and Intersociety Services – Steve Smith

Mr. Smith's presented the information contained in [Attachment 5](#).

Chapter Services – Benny Smith

Mr. Smith's presentation is at [Attachment 6](#).

Education and Profession Development – Bob Sweginnis

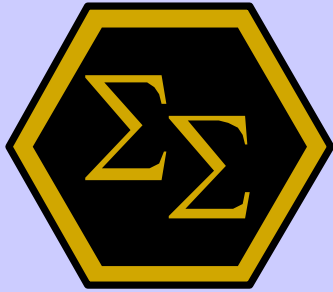
Mr. Sweginnis presented the information at [Attachment 7](#).

Conferences and Symposia – Paul Kryska

Mr. Kryska's briefed the material at [Attachment 8](#).

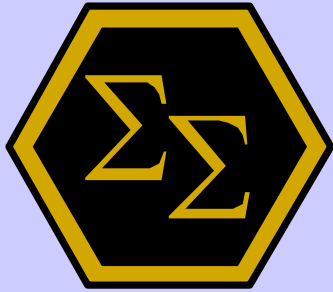
MEMBER SURVEY

Mr. Hendrix briefed the results of the 2000 member survey ([Attachment 9](#)).



System Safety Society Annual Report 2001

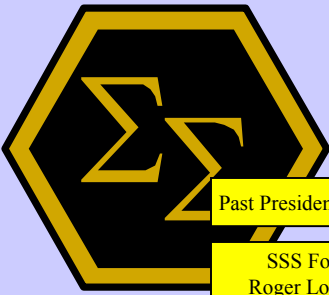
Clifton A. Ericson
Society President



**Agenda for
SSS General Membership Meeting
September 2001**

- **Annual Report**
- **Treasurer's Report**
- **Executive Council Minutes**
- **Director Reports**
 - **Member Services**
 - **Publicity and Media**
 - **Government and Intersociety Services**
 - **Chapter Services**
 - **Education and Professional Development**
 - **Conferences and Symposia**
- **Open Discussion**

System Safety Society (7-24-01)



Past President's Council
 SSS Founder
 Roger Lockwood

Past President
 Paige Ripani
 2001-2003

President
 Clif Ericson
 2001-2003
 Executive Vice President
 Niles Welch
 2001-2003

Treasurer
 William Pottratz
 2001-2003
 Executive Secretary
 Saralyn Dwyer
 2001-2003
 Administrative Secretary
 Cathy Carter

Director
 Government and
 Intersociety Services
 Steve Smith
 2001-2005
 Standards Committee
 xx
 Liaison Representatives:
 ANSI 01.1 & ASTM E34
 EIA G-48
 RAMS
 ASSE Committee

Director
 Member Services
 Barry Hendrix
 2001-2005
 OVP Individual Membership
 Dick Stephans
 OVP Corporate Membership
 Warner Talso

Director
 Publicity and Media
 Josh McNeil
 2001-2005
 OVP Communications
 xx
 OVP Marketing
 Mike Kochmann
 Technical Editor - JSS
 Niles Welch

Director
 Education and Professional
 Development
 Bob Sweginnis
 1999-2003
 OVP Awards
 Steve Mattern
 OVP Training Education
 Bob Sweginnis
 OVP Prof Development
 Dev Raheja
 BCSP Representatives
 Dick Stephans
 Larry Jones

Director
 Chapter Services
 Benny Smith
 1999-2003
 Bay Area Chapter
 Mike Jeung-Wesoloski
 New England Chapter
 David Rice
 Central CA Chapter
 Steve Castro
 Florida Chapter
 Duane Hardesty
 Los Alamos Chapter
 Art Crawford
 New Mexico Chapter
 John Covan
 North Texas Chapter
 Myron Krueger
 Northwest Chapter
 John Hinckley
 Ohio Chapter
 Warren Brown
 Puget Sound Chapter
 Sam Lainoff
 Sacramento Chapter
 Doug Smith
 Sierra High Desert Chapter
 Jerry Banister
 Southern CA Chapter
 Ruben G. Moran
 Twin Cities Chapter
 Russ Mitchell
 Tennessee Valley Chapter
 Lon McDaniel
 Washington D.C. Chapter
 Jim Rinko

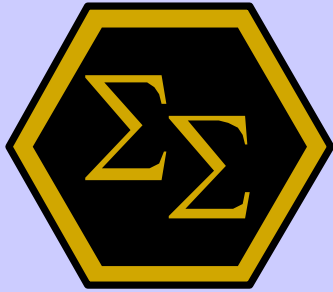
Director
 Conferences
 Paul Kryska
 1999-2003
 2001 Conference Chair
 Larry Jones
 Huntsville Sept 10-14
 2002 Conference Chair
 Jim Wiggins
 Denver Aug 5-9
 2003 Conference Chair
 Gerry Einarsson
 Ottawa Aug 4

SVP Science & Tech
 Perry D'Antonio
 SVP Information
 xx
 SVP Education
 xx
 SVP Int'l Activities
 Jack Dixon

RVP Chapter Services
 West Coast
 RVP Chapter Services
 East Coast

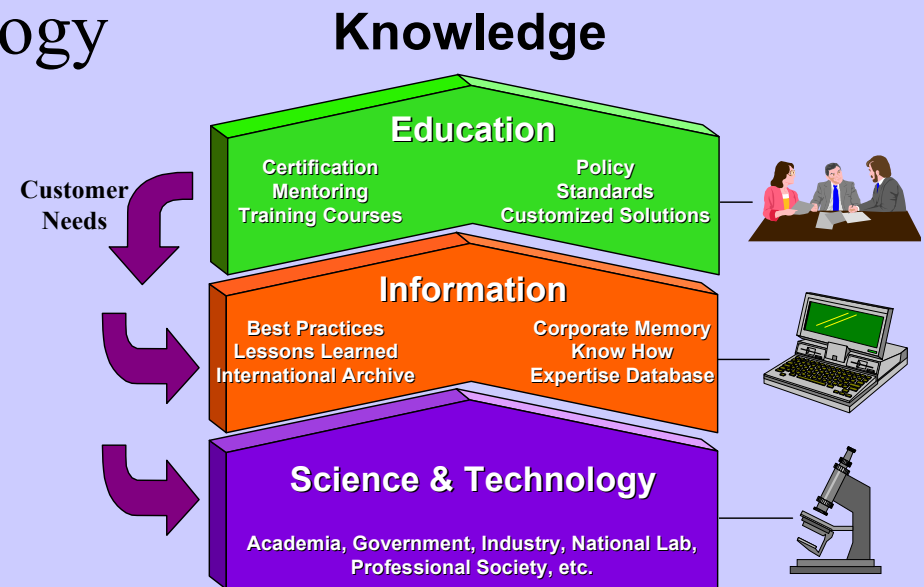
KEY

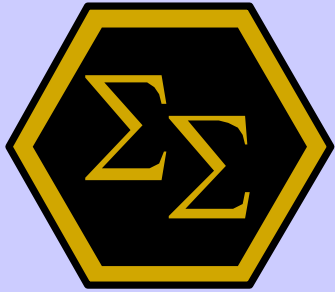
- Executive Council
- Appointed Position
- Advisor
- Paid Position



Mission

- Advance system safety discipline
- Branches of business focus:
 - Science and technology
 - Information
 - Education





Create an international system safety network (ST1)

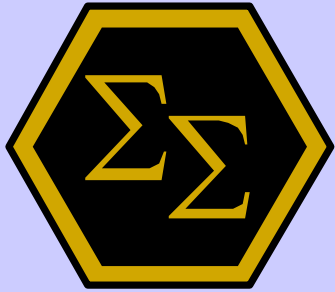
- Increase in international SSS membership
- Increase in international contacts
- Continued support by the Safety-critical Systems Club (U.K.) for our Conference
 - We support their annual Symposium
 - ScSC Expressed interest in hosting a future ISSC



24-Hour Information Resource (IN1)

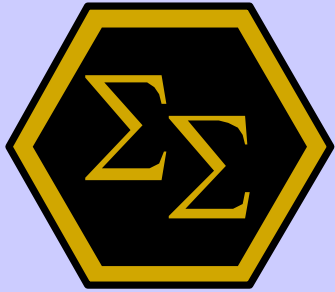
- Improved and expanded the SSS Web site
 - Re-organized the web site
 - Tip of the Week
 - SSS History
 - Past issues of HP / JSS
 - Upcoming and past conference information
 - Current officers, Directors and Chapter Presidents
 - SSS management documents and forms

*Resulted in increased site hits and requests for sample JSS
copies*



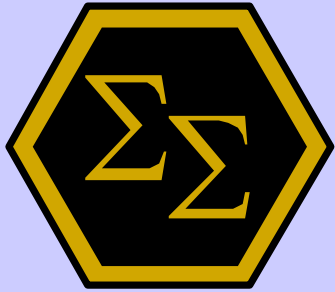
24-Hour Information Resource (IN1) (cont'd)

- **Electronic Versions of Technical Information**
 - Tennessee Valley Chapter completed scanning all JSS, HP and conference proceedings (a four-year effort)
 - CDs are on sale now!
 - Electronic versions of individual technical papers available through SSS Headquarters



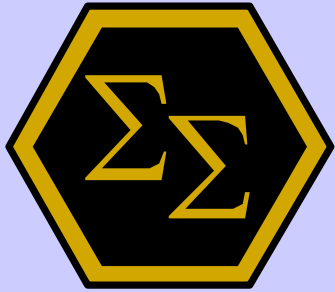
Improve Response to Customer Needs (IN2)

- Continued improvements to JSS
 - resulting in increased advertising revenue
- Membership Survey
 - Conducted in 2000
 - Survey identifies concerns, desires, and good suggestions
 - SSS is following through



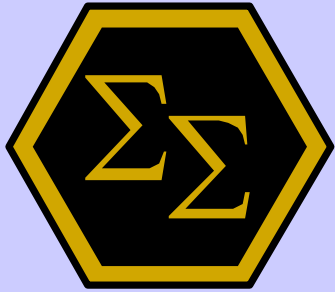
Create Database for Design Solutions (ED1)

- Developed and implemented functional requirements for SSS Web site



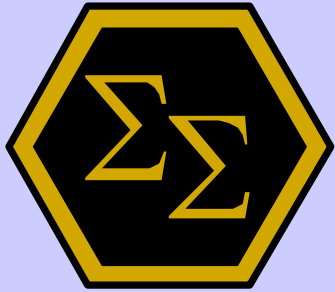
Professional Development Opportunities (ED2)

- **2001 International System Safety Conference**
 - All indications point to a very successful 19th ISSC
 - Navy's Weapon System Safety Symposium co-located with 19th ISSC
 - 18th International System Safety Conference in Fort Worth was successful
- Conducted an SSS-sponsored system safety training course on software safety



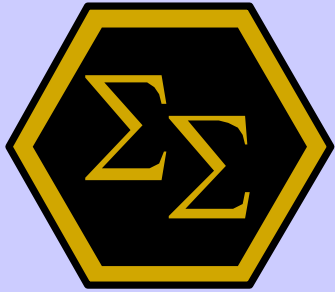
Professional Development Opportunities (ED2) (cont'd)

- Plan for future Conferences implemented
 - 2002: Denver
 - 2003: Ottawa
 - 2004: ???
 - 2005: Boston ??
- *Journal of System Safety*
 - Received positive comments from the membership survey about *JSS*
 - Increased advertising revenue and increased subscriptions for the Society



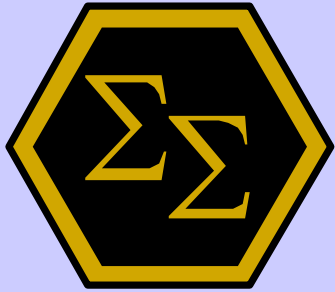
Increase National and International Influence (ED2)

- Exhibited at RAMS 2001 Conference
- Participation of the Navy's Weapons System Safety Symposium at the 19th ISSC
- Participation of Chapters with regional non-Society sponsored conferences (ASSE)



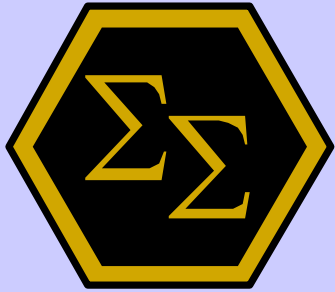
Continuous Improvement Program (ED3)

- Streamlining process for conducting annual Conferences
- Draft Conference Planning Guide nearly complete (draft ready for review at 19th ISSC)
- **Protection of Society Materials**
 - SSS was able to file U.S. applications to protect the SSS title, title of SSS products and SSS resources from improper use
 - A two year process



Continuous Improvement Program (ED3) (cont'd)

- **System Safety Analysis Handbook**
 - The Albuquerque Chapter has transferred ownership of the Handbook
 - Warner Talso and Dick Stephans have retired as technical editors
 - SSS Headquarters now manages the Handbook inventory, sales and distribution



Where is the SSS Going?

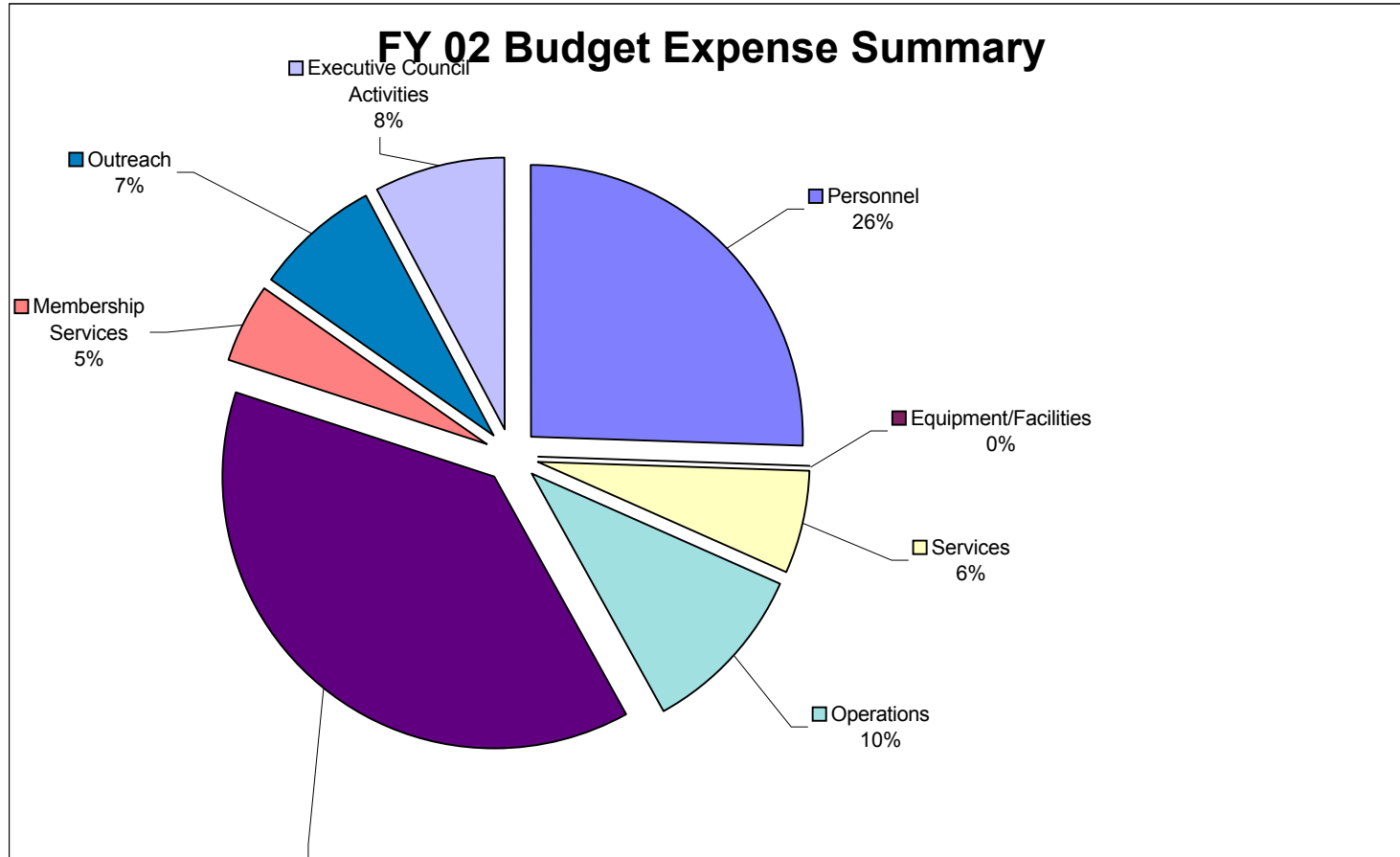
- Continue to implement the Strategic Plan
- Expand awareness/visibility of the Society
- Serve our members
- Mentor and build in incentives for future Society Officers

System Safety Society, FY 02 Proposed Budget

| Item # | Item | Details | FY98 Act | FY99 Budget | FY99 Act | FY00 Budget | FY00 Actuals | FY01 Budget | FY01 Actuals | FY02 Budget |
|-----------|--|--------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------------------------|
| | INCOME | | \$ 109,660 | \$ 77,625 | \$ 152,674 | \$ 105,095 | \$ 118,435 | \$ 135,700 | \$ 239,023 | \$ 156,020 |
| | Membership | | \$ 56,439 | \$ 59,300 | \$ 42,248 | \$ 48,600 | \$ 51,930 | \$ 54,600 | \$ 61,449 | \$ 56,850 |
| 601-602 | Individual | | \$ 48,326 | \$ 51,000 | \$ 38,572 | \$ 45,000 | \$ 43,510 | \$ 47,000 | \$ 51,124 | \$ 48,500 |
| 606-607 | Sustaining | | \$ 5,500 | \$ 6,000 | \$ 2,775 | \$ 3,000 | \$ 5,766 | \$ 5,500 | \$ 9,075 | \$ 7,000 |
| | 605 Application Fees | | \$ 1,118 | \$ 800 | \$ 754 | \$ 500 | \$ 1,098 | \$ 850 | \$ 871 | \$ 850 |
| 32,12,4,3 | Reinst, Upgrades | | \$ 1,495 | \$ 1,500 | \$ 147 | \$ 100 | \$ 1,555 | \$ 1,250 | \$ 379 | \$ 500 |
| | Publications | | \$ 8,399 | \$ 9,200 | \$ 12,624 | \$ 7,250 | \$ 12,492 | \$ 12,000 | \$ 31,013 | \$ 28,700 |
| 620-621 | JSS Ads | | \$ 2,828 | \$ 4,000 | \$ 6,425 | \$ 3,000 | \$ 6,573 | \$ 7,000 | \$ 9,253 | \$ 7,000 |
| 623 | Proceedings | | \$ 1,091 | \$ 1,200 | \$ 1,089 | \$ 750 | \$ 1,612 | \$ 1,000 | \$ 1,056 | \$ 1,000 |
| 624 | Labels | not broken o | | not broken out | not broken out | not broken out | not broken out | not broken out | \$ 100 | \$ 100 |
| 628 | Member books | not broken o | | not broken out | not broken out | not broken out | not broken out | not broken out | \$ 755 | \$ 800 |
| 622 | JSS Subscription Orders | | \$ 3,002 | \$ 2,500 | \$ 2,855 | \$ 2,500 | \$ 3,308 | \$ 3,000 | \$ 3,031 | \$ 2,800 |
| 609 | System Safety Analysis Handbook | | \$ 1,478 | \$ 1,500 | \$ 2,255 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 16,818 | \$ 17,000 |
| | | | | | | | | | | This income is off-set by expenses |
| | Conference Monies | | \$ 39,690 | \$ 5,000 | \$ 88,346 | \$ 45,000 | \$ 46,664 | \$ 61,500 | \$ 125,154 | \$ 58,000 |
| 629 | Seed Money Return | | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ 8,000 |
| | Net Conference Income | | \$ 34,690 | | \$ 57,885 | | \$ 4,597 | | | |
| 616 | Net Conf Income, Orlando | | | | \$ - | \$ 45,000 | \$ 42,067 | \$ 4,500 | \$ 5,130 | \$ - |
| 618 | Net Conf Income, Ft Worth | | | | | | | \$ 47,000 | \$ 62,157 | \$ - |
| 635 | Conference 2001 | | | | | | | | \$ 46,929 | \$ 46,000 |
| 636,7 | Credit Card Fees Reimburse | | | | | | | | \$ 938 | \$ 4,000 |
| | Other Revenue Activities | | \$ 500 | \$ 1,000 | \$ 5,100 | \$ 1,500 | \$ - | \$ 1,500 | \$ 6,500 | \$ 2,000 |
| 614 | System Safety Seminars | | | \$ 500 | \$ 4,600 | \$ 1,000 | \$ - | \$ 1,000 | \$ 6,500 | \$ 1,500 |
| 613 | Web Page Advertising | | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ - | \$ 500 | \$ - | \$ 500 |
| | Other Income | | \$ 4,632 | \$ 3,125 | \$ 4,356 | \$ 2,745 | \$ 7,349 | \$ 6,100 | \$ 14,906 | \$ 10,470 |
| 608 | Coffee Mugs | | \$ 45 | \$ 125 | \$ 20 | \$ 45 | \$ 10 | \$ 100 | \$ 35 | \$ 40 |
| 610 | Pins | | | | | | \$ 130 | | \$ 210 | \$ 130 |
| 633 | Shirts | | | | | | | | \$ 596 | \$ 800 |
| 634 | Book Sales | | | | | | | | \$ 1,437 | \$ 1,500 |
| 631 | Interest | | \$ 587 | \$ 1,000 | \$ 1,066 | \$ 700 | \$ 721 | \$ 3,000 | \$ 5,789 | \$ 5,000 |
| 615 | RAMS Reimbursement | | \$ 4,000 | \$ 2,000 | \$ 3,270 | \$ 2,000 | \$ 6,489 | \$ 3,000 | \$ 6,716 | \$ 3,000 |
| 619 | Bank Credit | | | | | | | \$ - | \$ 123 | \$ - |
| | Holding Accounts (Not in Budget - These accounts are cash flow accounts off-set by expenses or liabilities) | | | | | | | | | |
| | Conference Income Holding | | | \$ 6,550 | | \$ 22,021 | | | | |
| | System Safety Hndbk Holding | | | | | \$ 6,737 | | | | |
| | Chapter Holding Accounts | | | | | \$ 523 | \$ - | \$ 670 | \$ 670 | |
| 617 | Ohio Chapter Account | | | | | \$ 523 | | \$ 670 | \$ 670 | |

FY 02 Budget Expense Summary

| | | |
|-------------------------------------|-----------|----------------|
| Total | \$ | 154,165 |
| Personnel | \$ | 39,315 |
| Equipment/Facilities | \$ | - |
| Services | \$ | 9,500 |
| Operations | \$ | 16,050 |
| Publications | \$ | 58,400 |
| Membership Services | \$ | 7,400 |
| Outreach | \$ | 11,500 |
| Executive Council Activities | \$ | 12,000 |



System Safety Society, FY 02 Proposed Budget

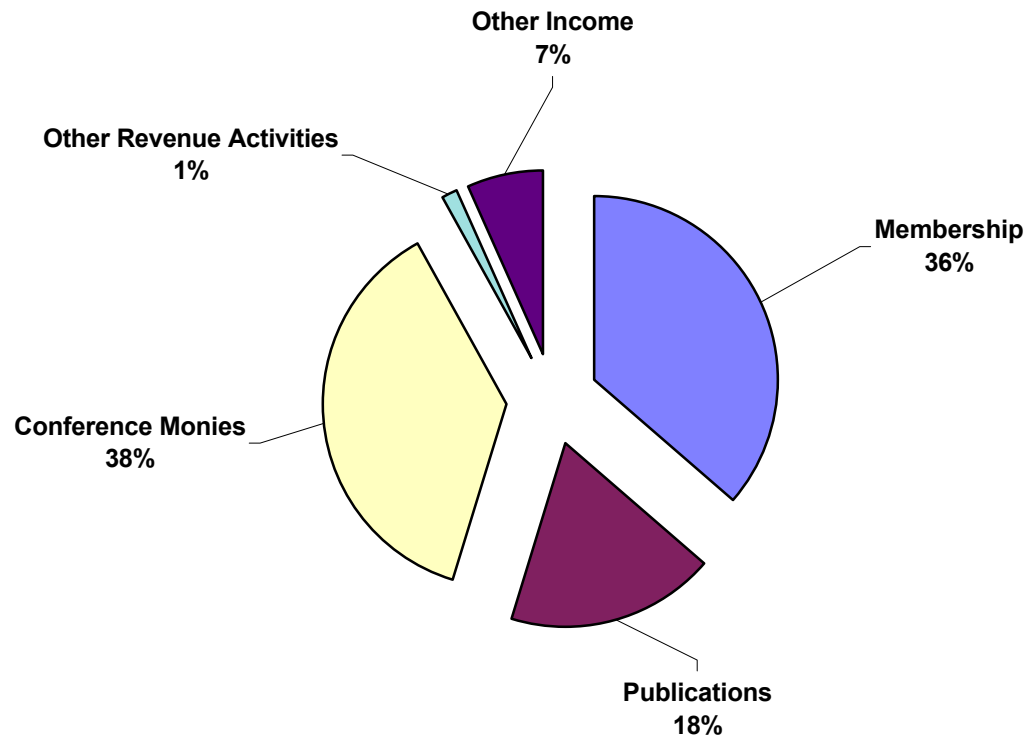
Curret Balance Sheet

| | | |
|--------------------------|--|----------------------------|
| Assets | | <u>\$ 135,173</u> |
| Checking Account | | \$ 135,173 |
| | | |
| Liabilities | | <u>\$ 64,937.88</u> |
| Taxes | | \$ 1,533.10 |
| Outstanding checks | | \$ 8,054.95 |
| Chapter Holding Accounts | | |
| Ohio | | \$ 670.63 |
| Booth Set Aside | | \$ 5,500.00 |
| Membership handbook | | \$ 2,250.00 |
| Safety Analysis Handbook | | \$0.00 |
| Conference Funds (2001) | | \$46,929.20 |
| | | |
| Net Worth | | \$ 70,235.12 |

FY 02 Budget Revenue Summary

| | | |
|---------------------------------|--------------|-------------------|
| | Total | \$ 156,020 |
| Membership | \$ | 56,850 |
| Publications | \$ | 28,700 |
| Conference Monies | \$ | 58,000 |
| Other Revenue Activities | \$ | 2,000 |
| Other Income | \$ | 10,470 |

FY 02 Budget - Revenue Summary



System Safety Society, FY 02 Proposed Budget

| Item # | Item | Details | FY98 Act | FY99 Budg | FY99 Act | FY00 Budg | FY00 Actuals | FY01 Budget | FY01 Actuals | FY02 Budget |
|-----------------------------|------------------------------|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|---|
| EXPENSES | | | \$ 92,081 | \$ 117,817 | \$ 96,718 | \$ 152,526 | \$ 119,905 | \$ 135,600 | \$ 189,502 | \$ 155,965 |
| Personnel | | | \$ 35,138 | \$ 36,802 | \$ 36,559 | \$ 37,556 | \$ 38,458 | \$ 38,255 | \$ 38,234 | \$ 39,315 |
| 801 | Admin. Wages | | \$ 32,559 | \$ 34,135 | \$ 33,980 | \$ 35,000 | \$ 35,673 | \$ 35,500 | \$ 35,500 | \$ 35,000 |
| | Bonus | | | | | | | | | \$ 1,500 |
| 802 | FICA | | \$ 2,523 | \$ 2,611 | \$ 2,523 | \$ 2,500 | \$ 2,729 | \$ 2,695 | \$ 2,677 | \$ 2,750 |
| 803 | FUTA | | \$ 56 | \$ 56 | \$ 56 | \$ 56 | \$ 56 | \$ 60 | \$ 56 | \$ 65 |
| 804 | VA Unemployment | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Equipment/Facilities | | | \$ 3,354 | \$ 2,710 | \$ 3,223 | \$ 5,200 | \$ 2,747 | \$ 2,300 | \$ 2,380 | \$ 1,800 |
| 811 | Office Rent/Storage | | \$ 2,230 | \$ 960 | \$ 1,140 | \$ 1,200 | \$ 1,080 | \$ 1,300 | \$ 1,298 | \$ 250 |
| 810 | Purchase of New Equip | Incl. Booth | \$ 1,047 | \$ 1,000 | \$ 1,530 | \$ 3,500 | \$ 459 | \$ 500 | \$ 499 | \$ 1,000 |
| 812 | Equip/Rental/Maintenance | IKON (Copier Maintenance) | \$ 77 | \$ 750 | \$ 553 | \$ 500 | \$ 1,208 | \$ 500 | \$ 583 | \$ 550 |
| Services | | | \$ 4,519 | \$ 4,525 | \$ 6,535 | \$ 7,050 | \$ 5,851 | \$ 5,870 | \$ 7,397 | \$ 9,500 |
| 831 | Tax Preparation | | \$ 420 | \$ 450 | \$ 345 | \$ 450 | \$ 600 | \$ 650 | \$ 445 | \$ 700 |
| 834 | Insurance | | \$ 3,137 | \$ 2,500 | \$ 3,031 | \$ 3,000 | \$ 3,218 | \$ 3,000 | \$ 3,055 | \$ 3,200 |
| 833 | Licenses | | \$ 50 | \$ 50 | \$ - | \$ 50 | \$ 50 | \$ 50 | \$ - | \$ 50 |
| 835 | Bank Service Charges | | \$ 126 | \$ 150 | \$ 85 | \$ 150 | \$ 110 | \$ 120 | \$ 242 | \$ 200 |
| 836 | Credit Card Costs | | \$ 140 | \$ 600 | \$ 2,534 | \$ 2,700 | \$ 1,642 | \$ 1,700 | \$ 3,228 | \$ 3,350 |
| 807 | Penalties/Interest Paid | | \$ 123 | \$ 150 | \$ - | \$ 100 | \$ - | \$ - | \$ 276 | \$ - |
| 808 | Returned Check Charges | | \$ 5 | \$ 25 | \$ 5 | \$ - | \$ 25 | \$ - | \$ - | \$ - |
| | SSS Trademarking | | | | | | | | | \$ 2,000 |
| 815 | Deposit Correction | | \$ 75 | \$ - | \$ - | \$ - | \$ 12 | \$ - | \$ - | \$ - |
| Operations | | | \$ 16,467 | \$ 19,630 | \$ 13,692 | \$ 17,500 | \$ 14,073 | \$ 18,850 | \$ 17,607 | \$ 16,050 |
| 822 | Postage/Shipping | | \$ 4,212 | \$ 5,500 | \$ 2,476 | \$ 4,000 | \$ 2,646 | \$ 2,500 | \$ 2,138 | \$ 2,400 |
| 817 | Web Construction/Maintenance | | | | | | | \$ 6,000 | \$ 6,000 | \$ 5,000 |
| 823 | Office Printing | | | \$ 1,430 | \$ - | \$ - | \$ - | \$ 150 | \$ 134 | \$ 150 |
| 821 | Office Supplies | | \$ 1,025 | \$ 1,000 | \$ 795 | \$ 1,000 | \$ 1,106 | \$ 900 | \$ 1,180 | \$ 1,000 |
| 814 | Telephone/Fax | | \$ 7,265 | \$ 7,200 | \$ 6,233 | \$ 6,500 | \$ 5,776 | \$ 5,100 | \$ 4,847 | \$ 5,000 |
| 806 | Travel | | \$ 296 | \$ 3,000 | \$ 922 | \$ 2,000 | \$ 1,270 | \$ 1,500 | \$ 839 | \$ - |
| 809 | Internet Costs | | \$ 1,582 | \$ 1,300 | \$ 1,264 | \$ 1,500 | \$ 1,241 | \$ 1,500 | \$ 1,267 | \$ 1,300 |
| 889 | Office Mileage Reimbursement | | | | \$ 1,824 | \$ 2,000 | \$ 1,999 | \$ 1,200 | \$ 1,201 | \$ 1,200 |
| Publications | | | \$ 18,284 | \$ 37,950 | \$ 27,732 | \$ 39,000 | \$ 42,520 | \$ 43,250 | \$ 49,079 | \$ 58,400 |
| 851 | JSS Advertising Expense | | \$ 12,500 | \$ - | \$ - | \$ - | \$ - | \$ 1,000 | \$ 1,095 | \$ 1,200 |
| 852 | JSS Publishing | | \$ 18,167 | \$ 20,000 | \$ 27,732 | \$ 36,000 | \$ 38,140 | \$ 40,000 | \$ 45,103 | \$ 39,300 |
| 853 | Extra JSS Mailing | | \$ 3,450 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 631 | \$ 650 |
| 842 | Membership Directory | | \$ 1,500 | \$ - | \$ - | \$ 3,000 | \$ 4,380 | \$ 2,250 | \$ 2,250 | \$ 2,250 |
| 854 | Consultants Directory | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 850 | Other Publications | | \$ 117 | \$ 500 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | SSS Handbook Expenses | | | | | | | | \$ 15,000 | New Line Item (taking over from New Mexico) |
| Membership Services | | | \$ 4,864 | \$ 6,600 | \$ 3,625 | \$ 5,920 | \$ 3,657 | \$ 4,075 | \$ 5,846 | \$ 7,400 |
| 840 | Indiv Membership Support | | \$ 2,718 | \$ 3,000 | \$ 1,530 | \$ 2,500 | \$ 1,281 | \$ 1,000 | \$ 488 | \$ 600 |
| | Corporate Member Support | | | | | | | | | \$ 1,400 |
| 845 | Chapter Reimbursements | | \$ 1,413 | \$ 1,500 | \$ 1,278 | \$ 1,500 | \$ 1,388 | \$ 1,500 | \$ 1,715 | \$ 1,700 |
| 846 | Committees | | \$ 13 | \$ 500 | \$ - | \$ 200 | \$ - | \$ 200 | \$ - | \$ 200 |
| 844 | Awards | | \$ 720 | \$ 1,000 | \$ 817 | \$ 720 | \$ 858 | \$ 875 | \$ 910 | \$ 1,100 |
| | Chapter Management | | | | | | | | | \$ 200 |
| 848 | New Chapter Mgmt | | | \$ 600 | \$ - | \$ 1,000 | \$ 130 | \$ 500 | \$ - | \$ 500 |

System Safety Society, FY 02 Proposed Budget

| Item # | Item | Details | FY98 Act | FY99 Budg | FY99 Act | FY00 Budg | FY00 Actuals | FY01 Budget | FY01 Actuals | FY02 Budget |
|--------|---|---------|-----------------|-----------------|------------------|------------------|------------------|------------------|------------------|----------------------------------|
| | Merchandise | | | | | | | | | |
| | Hats | | | | | | | | | Not a separate line item in past |
| | Pins | | | | | | | | | Not a separate line item in past |
| | Cups | | | | | | | | | Not a separate line item in past |
| 816 | T- Shirts | | | | | | | \$ 924 | | \$ 500 |
| 871 | Books | | | | | | | \$ 1,809 | | \$ 1,200 |
| | Outreach | | \$ 9,455 | \$ 9,600 | \$ 4,727 | \$ 16,100 | \$ 12,600 | \$ 9,000 | \$ 7,000 | \$ 11,500 |
| 862 | JCHSEA | | \$ 600 | \$ 600 | \$ 600 | \$ 600 | \$ 600 | \$ - | \$ - | \$ - |
| 860 | Other Organization Support | | \$ 1,280 | \$ 2,000 | \$ 2,127 | \$ 3,500 | \$ - | \$ 2,000 | \$ - | \$ 2,000 |
| 861 | RAMS | | \$ 2,575 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 805 | SSS Conference Seed Money | | \$ 5,000 | \$ 5,000 | \$ - | \$ 10,000 | \$ 10,000 | \$ 5,000 | \$ 5,000 | \$ 7,500 |
| | Conference Planning | | | | | | | | | \$ 2,800 |
| | | | | | | | | | | Site visit 2003 & 2004 conf. |
| | Executive Council Activities | | \$ - | \$ - | \$ 625.00 | \$ 24,200 | \$ 6,550 | \$ 14,000 | \$ 4,399 | \$ 12,000 |
| 820 | EC Development/Support | | | | | \$ 24,200 | | \$ 14,000 | \$ 4,399 | \$ 12,000 |
| | Each Director, based on budget request | | | | | | | | | |
| | Holding Accounts (Not in Budget - These accounts are cash flow accounts off-set by revenues) | | | | | | | | \$ 57,561 | |
| 818 | SSS Hdbk Refund to NM | | \$ 535 | \$ - | \$ 625 | \$ - | \$ 6,550 | \$ - | \$ 11,828 | \$ - |
| 888 | Conf. Expense Holding Acct, 16th | | \$ 1,437 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 43,000 | \$ - |
| 870 | Conf. Expense Holding Acct, 17th | | | | \$ 6,550 | | \$ 983 | \$ - | \$ - | \$ - |
| 871 | Books Purchased | | | | | | | | \$ 1,809 | |
| 816 | SSS Shirt Purchase | | | | | | | | \$ 924 | |

road

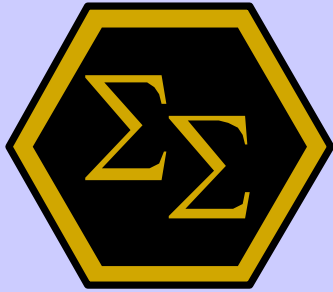
Estimate for EC Conference Costs

\$ - Conference Registration - Picked up by Conference
\$ 550.00 Plane Fare (Assumes \$550/person max.)
\$ 16.00 Shuttle Costs
\$ 723.80 Hotel (Assumes 7 days max.) at \$94/day plus 10% tax
\$ 120.00 Meals (Assumes Sat, Sun, Mon @ \$40/day)
\$ 1,409.80 Total per person

\$ 15,507.80 Assuming 11 executive officers.

Assume not everyone will use this much money and some people will not make it.
Adjust down by 10%.

\$ 13,957 Assume \$14k for Executive Committee Expenses



Voting Results

Chapter Reimbursements. Eight Chapters Reported in Meeting the Requirements for Chapter Reimbursement

- Central California, New England, New Mexico, North Texas, North West, Ohio, Sierra High Desert, and the Tennessee Valley

Niles Welch and Barry Hendrix Were Approved as Senior Members

Corporate Member Year to be Moved to Match the Individual Member Year

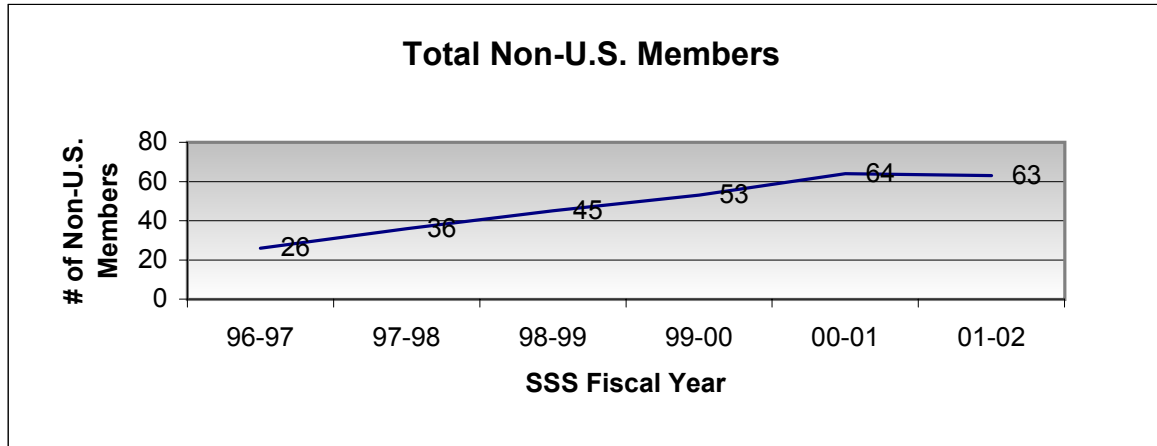
Ottawa was Approved as the 2003 Conference Site

Submission of Annual Reports to be electronic with a page limit

Stev Seiffert was Approved as the New Technical Editor of the Safety Analysis Handbook

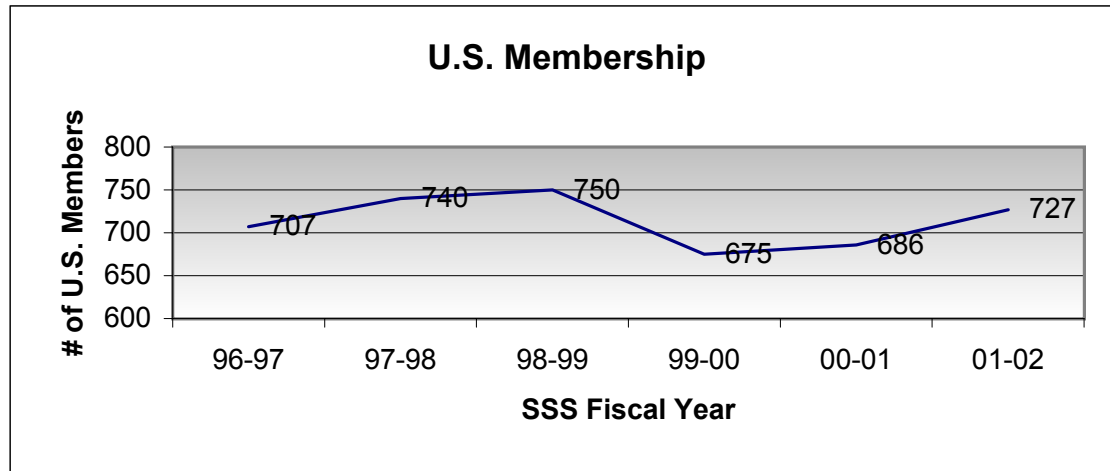
Non-USA Membership

| | 96-97 | 97-98 | 98-99 | 99-00 | 00-01 | 01-02 |
|-------|-------|-------|-------|-------|-------|-------|
| 1-Jul | 26 | 36 | 45 | 53 | 64 | 63 |
| 1-Aug | 32 | 37 | 45 | 59 | 72 | 84 |
| 1-Sep | 32 | 37 | 47 | 60 | 81 | 100 |
| 1-Oct | 33 | 42 | 54 | 60 | 82 | |
| 1-Nov | 34 | 38 | 58 | 61 | 82 | |
| 1-Dec | 35 | 38 | 44 | 62 | 58 | |
| 1-Jan | 35 | 38 | 44 | 57 | 61 | |
| 1-Feb | 35 | 39 | 44 | 59 | 61 | |
| 1-Mar | 35 | 39 | 45 | 60 | 63 | |
| 1-Apr | 35 | 42 | 48 | 63 | 63 | |
| 1-May | 35 | 42 | 48 | 63 | 63 | |
| 1-Jun | 36 | 45 | 51 | 63 | 63 | |



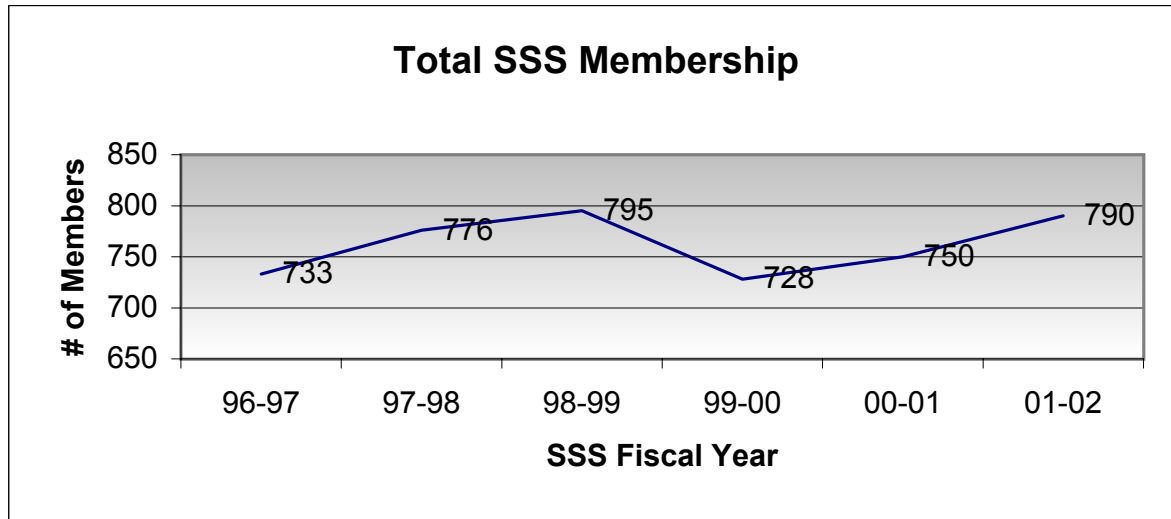
USA Membership

| | 96-97 | 97-98 | 98-99 | 99-00 | 00-01 | 01-02 |
|-------|-------|-------|-------|-------|-------|-------|
| 1-Jul | 707 | 740 | 750 | 675 | 686 | 727 |
| 1-Aug | 747 | 753 | 759 | 677 | 718 | 781 |
| 1-Sep | 755 | 757 | 765 | 729 | 762 | 814 |
| 1-Oct | 761 | 806 | 775 | 731 | 774 | |
| 1-Nov | 765 | 812 | 777 | 734 | 777 | |
| 1-Dec | 704 | 814 | 640 | 744 | 790 | |
| 1-Jan | 704 | 708 | 642 | 627 | 684 | |
| 1-Feb | 706 | 712 | 645 | 657 | 691 | |
| 1-Mar | 712 | 721 | 658 | 665 | 709 | |
| 1-Apr | 722 | 730 | 669 | 671 | 715 | |
| 1-May | 725 | 733 | 669 | 672 | 718 | |
| 1-Jun | 738 | 740 | 675 | 677 | 723 | |



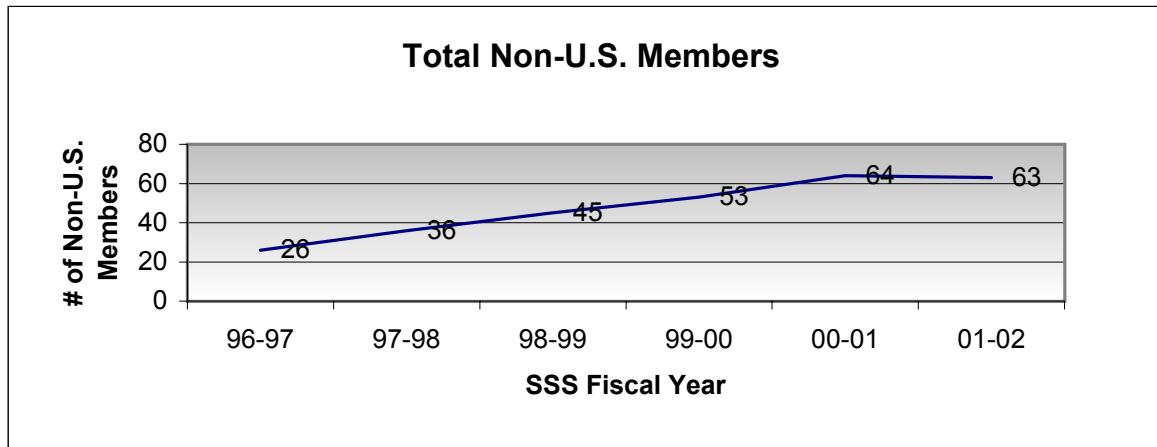
Total SSS Membership

| | 96-97 | 97-98 | 98-99 | 99-00 | 00-01 | 01-02 |
|-------|-------|-------|-------|-------|-------|-------|
| 1-Jul | 733 | 776 | 795 | 728 | 750 | 790 |
| 1-Aug | 779 | 790 | 804 | 736 | 790 | 865 |
| 1-Sep | 787 | 794 | 812 | 789 | 843 | 914 |
| 1-Oct | 794 | 848 | 829 | 791 | 856 | |
| 1-Nov | 799 | 850 | 835 | 795 | 859 | |
| 1-Dec | 739 | 852 | 684 | 806 | 848 | |
| 1-Jan | 739 | 746 | 686 | 684 | 745 | |
| 1-Feb | 741 | 751 | 689 | 716 | 752 | |
| 1-Mar | 747 | 760 | 703 | 725 | 772 | |
| 1-Apr | 757 | 772 | 717 | 734 | 778 | |
| 1-May | 760 | 775 | 717 | 735 | 781 | |
| 1-Jun | 774 | 785 | 726 | 740 | 786 | |



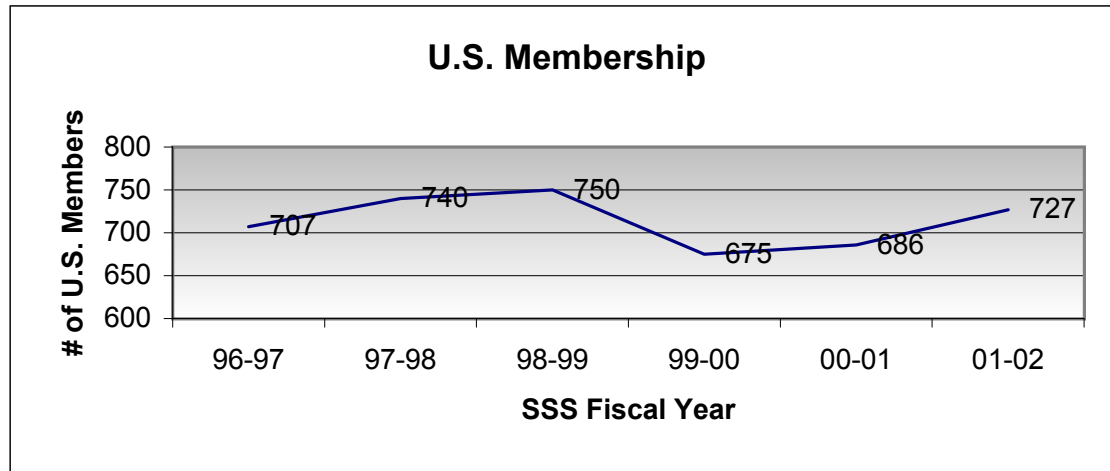
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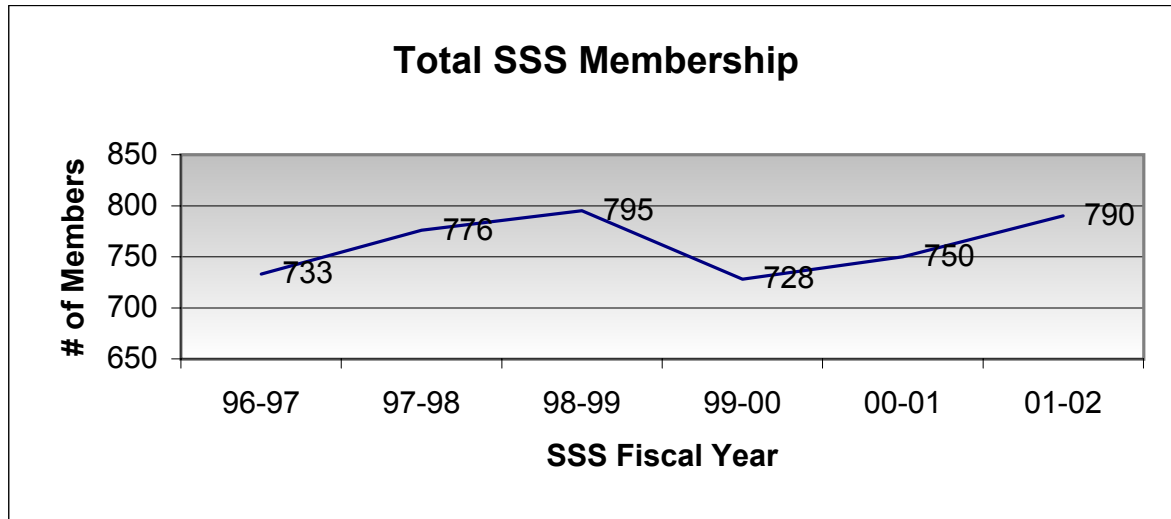
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Total SSS Membership

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| 1-Jun | 774 | 785 | 726 | 740 | 786 | |



Director of Governmental and Inter-Society Services

- Bi-Monthly Meetings of IRMWG
 - NASA, USCG, NHTSA, DOE, Health, Interior, Commerce, DOD, FAA, and others.
 - Safety Risk and System Safety focus
 - Tools and Techniques
- Established Contacts in Sister Societies
- Need your help! If you're active and want to get involved, see me!!

System Safety Society

Director of Chapter Services Report





Introduction

- Provide an update to the SSS Membership on the activities of Chapter Services
- Activities Planned for Next Year



Status of SSS Local Chapters

- Southern California Chapter has made a commitment restart their activities
- A Number of SSS Chapters (less than half) have not submitted their annual reports

SSS Chapter Services Past Activities

- Developed and published Chapter Management Guide on SSS Website
- Developed an separate budget to Establish Chapter Services
- Provided assistance to SSS Chapters

SSS Chapter Services Future Activities

- Assist and train those SSS Local Chapters that require attention
- Develop positions, OVP of Chapter Services and Regional VP's to help provide oversight to SSS Local Chapters
- Resubmit an separate budget to provide funding for Chapter Services activities

Questions



A spiral-bound notebook with a brown cover and a light beige, textured fabric-like surface. The spiral binding is on the left side. The text is centered on the cover.

Bob Sweginnis

Director
Education and
Professional Development



Education & Professional Development

OVP Awards

Steve Mattern

OVP Professional Development

Dev Raheja

OVP Education

Bob Sweginnis

OVP System Safety Handbook

???

Awards

Increase Number of Nominations

Make it Easier to Prepare Successful Nominations

Award Criteria More Accessible Through the Society
Web Page

Nomination Procedures More Accessible Through the
Society Web Page

Increase Motivation to Nominate

Expand Award Exposure in JSS

Create Award Exposure on Society Web Page

Professional Development

Increase Number of Membership Up-Grades

Make it Easier to Prepare Successful Applications

Up-Grade Criteria More Accessible Through the
Society Web Page

Up-Grade Procedures More Accessible Through the
Society Web Page

Increase Motivation to Nominate Individuals

Expand Award Exposure in JSS

Create Award Exposure on Society Web Page

Education

Provide Information on Available System
Safety Education/Training Education &
Training Page

Include Education & Training Information of
Society's Web Page Web Site

List Society's Subject Area Experts

Include Links to Schools/Institutes

Provide Feedback on "Customer" Satisfaction

PAUL KRYSKA
DIRECTOR OF CONFERENCES
SYSTEM SAFETY SOCIETY

FY 2001 ANNUAL REPORT & SUMMARY



HUNTSVILLE, AL
SEPTEMBER 9-10, 2001

REQUEST FOR VOTE

The Director of Conferences requests that the Executive Council approve Ottawa, Canada as the site for the 21st International System Safety Conference, in August 2003.

Details

- Site Recommendation Report was submitted to the EC on September 4, providing specific information
- Westin Ottawa
- Hotel contract reviewed by President, Treasurer and Past President

Summary of Events this Year

- August 16, 2001 – Larry Jones called to ask “What do we do if we get too many people?” (Answer – Celebrate!)
- Fall 2000 - Boston Chapter volunteered to prepare Conference Planning Guide, based on Draft work previously prepared
- Feb. 2001 - Visited Denver for possible site selection.
- May 2001 – Closed books on Fort Worth Conference
- May 2001 - E.C. approved Denver to host 20th ISSC, Aug. 5-9, 2002
- June 2001 - Visited Ottawa for possible site selection in 2003.
- July 2001 - Received DoD CAGE Code.
- Sept 2001 - E.C. approved Ottawa for first non U.S. based conference, to be held Summer 2003

20th International System Safety Conference

- Jim Wiggins, Conference Chair
- Ken Pethe, First Mate
- Hotel Particularities
- August 5-9, 2002
- Off Site event planned for the Flying W Ranch, Colorado Springs
- Interest in forming 2 chapters, Denver and Colorado Springs



21st International System Safety Conference

Gerry Einarsson, Conference Chair

Ottawa, Ontario, CANADA

Westin Hotel, 4 star

Off-site at the Canadian Museum of Civilization

Benefits of Conference in Canada

- Hotel is modern and well equipped for conferences
- Meets goal for out of US conference
- They speak English, with a Minnesota accent (and French)
- Airline costs are reasonable (Many non-stops from DC)
- Food relatively inexpensive
- Cuban cigars are legal

Risks

- Need to get passports
- Perception of overseas, arduous journey
- Duties and import tax regulations to be sorted out
- Canadian dollar vs. US dollar is confusing

Thoughts on the Future

2004 – Los Angeles area

San Diego

Portland

Tucson or Phoenix (it's a dry heat)

2005 – Atlanta

Boston

Chicago

Minneapolis

United Kingdom

2006 –

San Antonio, TX

Santa Maria, CA (Vandenburg Air Force Base)

Boise, ID

Salt Lake City, UT

Portland

Tucson or Phoenix (it's a dry heat)

Repeat Customers

(Data taken from 1996 to 2000)

28 persons attended all 5 conferences (14 with vested interest)

| | |
|---------------------|-------------------|
| Backman, Vernon | xAllocco, Mike |
| Brock, Robert | xBozarth, John |
| Feeley, James | xCooper, Arlin |
| Filchenko, Vladimir | xD'Antonio, Perry |
| Flint, Lee | xDerickson, Jon |
| Jervis, Susan | xEricson, Clif |
| Jones, Malcolm | xKryaska, Paul |
| Leipper, John | xMattern, Steve |
| Lind, Duke | xSmith, Benny |
| Lundberg, Lars | xSmith, Richard |
| Schilder, Craig | xStephans, Dick |
| Speer, Jeffrey | xTalso, Warner |
| Tobias, John | xWelch, Niles |
| Vorontsova, Olga | XPaige Ripani |

40 persons attended 4 conferences

72 persons attended 3 conferences

153 persons attended 2 conferences

Approximately 1100 different attendees

Revenue and Expenses for Conferences

| <u>Site</u> | <u>Year</u> | <u>Attendees</u> | <u>Revenue</u> | <u>Expenses</u> | <u>Total Profit</u> | <u>Profit/Person</u> |
|-------------|-------------|------------------|----------------|-----------------|---------------------|----------------------|
| Albuquerque | 1996 | 375 | \$165,000 | \$88,500 | \$76,500 | \$204 |
| Washington | 1997 | 313 | \$159,000 | \$ 113,500 | \$45,000 | \$144 |
| Seattle | 1998 | 347 | \$187,500 | \$119,500 | \$68,000 | \$196 |
| Orlando | 1999 | 345 | \$ 185,000 | \$125,000 | \$60,000 | \$174 |
| Fort Worth | 2000 | 235 | \$147,000 | \$98,500 | \$48,500 | \$207 |

“Out-of-the-Box” Ideas

- Current conference model has been in place since Albuquerque, 1996
- Attendance has been relatively flat
- Is this satisfactory?
- Do we want to grow the conference?
- Is there something big, or fundamental that we can change?
- Do we want to include more compliance safety tracks?

Results of Member Survey(s)

- **Membership Directory Questionnaire (~30% response rate)**
- **Do you favor putting Membership Survey on-line?**
 - Response: **Yes 238**, No 18, No opinion 8
 - Clear majority (164 out of 246) want both on-line and paper directories available to members only. Note: There were numerous constructive suggestions on how to format and sort information.
 - Those **NOT** wanting information published should indicate such on the Membership Renewal form (provision to be provided on form).
- **Membership Survey (Wants and Needs ~20% response rate)**
 - Broad range of responses, requests, recommendations, volunteer requests, etc., from several hundred members are being reviewed and assessed by SSS Executive Council for consideration and implementation. Feedback will be provided.

THANK YOU!